



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
April 18, 2017 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Teresa Bui – Present* *Was absent during roll call, but arrived 18:14 hr., just as Old Business item #3 was being discussed.

Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm – Present
Greg Henry, NBS - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no

separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of March 21, 2017
- b. Regular Board Meeting Minutes and warrants of March 21, 2017

Motion to approve consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of March 21, 2017, and (b.) Regular Board Meeting Minutes and warrants of March 21, 2017 made by Director Israel and 2nd by Director Davis.

Director Bui - Absent
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

UPDATES

- 1. Update: San Gorgonio Pass Regional Water Alliance Update
(by Director Israel)
- 2. Update: Manager's Operations Report
(by General Manager Louie)

OLD BUSINESS

- 1. Discussion: Sustainable Ground Water Update
(by General Manager Louie & Steve Anderson)
- 2. Discussion/Action: Adoption of 5-year schedule of water rates and charges, which will go in effect for services provided on and after April 19, 2017, and will be adjusted each December 1 thereafter beginning December 1, 2017, and through and including December 1, 2020.

***Note: At 18:13 hr., Due to a complete lack of a public audience, this item was temporarily tabled to be the last item for consideration on the Board Agenda for this evening.**

***Note: At 18:43 hr., the Board decided to open the public hearing for comments regarding the proposed rate adjustments. It was disclosed that only three rate adjustment opposition letters had been received to date. Due to a lack of an audience, the public hearing was closed at 18:47 hr.**

Motion to approve the adoption of 5-year schedule of water rates and charges, at a 70% fixed/30% variable rate, as set forth in the Prop 218 notice distributed to the public, which will go in effect for services provided

on and after April 19, 2017, and will be adjusted each December 1st thereafter beginning December 1, 2017, and through and including December 1, 2020 made by Director Lynk and 2nd by Director Davis.

Director Bui - Nay
Director Israel - Aye
Director Wargo - Nay*
Director Davis - Aye
Director Lynk - Aye

*Note: Director Wargo wished it to be made known that although she believed a rate increase was necessary to the financial health of the District, she felt that a different fixed/variable rate structure should have been approved.

3. Discussion/Action: Review and Approval of Answering Specialists Contract: District to hire a third-party phone answering vendor to monitor and handle incoming emergency line calls during District non-business hours.

*Note: Director Bui arrived just as this item was going to be discussed.

Motion to approve the service contract by Answering Specialists subject to legal review made by Director Davis and 2nd by Director Wargo.

Director Bui - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

NEW BUSINESS

1. Discussion/Action: Adoption of Electronic Communications Policy Post Recent San Jose Case: Personal accounts and devices used for District business shall now be subject to Public Record Act (PRA requests).

*Note: It was explained that all Directors were to obtain a District-issued email address, which they could access remotely, and that all District correspondence should be executed through such email accounts as provided.

Motion to adopt the Electronic Communications Policy post the recent San Jose Case: that all personal accounts and devices used for District business shall now be subject to PRA request, made by Director Israel and 2nd by Director Davis.

Director Bui - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

2. Discussion/Action: Approval of the Fedak and Brown Engagement Letter to perform the Fiscal Year (FY) 2016-2017 annual District audit.

Motion to approve the Fedak and Brown Engagement Letter to perform the Fiscal Year 2016-2017 annual District audit made by Director Israel and 2nd by Director Wargo

- Director Bui - Aye
- Director Israel - Aye
- Director Wargo - Aye
- Director Davis - Aye
- Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

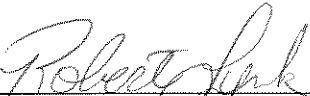
- a. Finance & Audit Workshop – Tuesday – May 16, 2017, 5:00 pm
- b. Regular Board Meeting – Tuesday – May 16, 2017, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting - Wednesday – April 26, 2017 - 5:00 PM to 7:00 PM

ADJOURNMENT

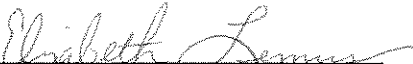
Motion to adjourn at 18:50 hr. made by Director Lynk*

*Note: No roll call vote was made, but there were no objections voiced to adjourn the meeting by Board or the public present.

Meeting adjourned at 18:50 hr. on Tuesday, April 18, 2017



Robert Lynk, Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.